



## 2019 HUD CoC NOFA

### Instructions for Letters of Intent for New Projects

Please review the entire 2019 HUD CoC NOFA carefully to decide whether your organization wants to apply for bonus funding. If your organization is considering applying for a new project, you must send a *non-binding* letter of intent to apply. **To be eligible to apply, MDHI must receive your letter no later than 5pm on July 26, 2019. If we do not receive a letter by the deadline, your organization will not be eligible to apply.**

To verify if your project is eligible, please review the 2019 HUD CoC NOFA and other information at [https://www.mdhi.org/2019\\_coc\\_nofa\\_headquarters](https://www.mdhi.org/2019_coc_nofa_headquarters).

**The letter of intent must contain the following information:**

1. Name of organization
2. Name of proposed project
3. The dollar amount for which you are applying (with estimated project budgets for leasing, rental assistance, operations, supportive services, and admin.)
4. Contact person for the project (name, address, phone, email, and title)
5. Description of project
  - a. Type of project (housing types are listed in the HUD CoC NOFA document)
  - b. Population(s) served
  - c. Geographic area(s) to be served and strategies to prioritize referrals from suburban communities
  - d. Proposed partners (non-profit, faith communities, local governments, etc.)
  - e. An acknowledgement of the 25% match requirement
  - f. Brief narrative of the proposed project (1,200 words or fewer)

**Please e-mail the Letter of Intent (LOI) to [nofa@mdhi.org](mailto:nofa@mdhi.org). Letters are due by 5pm MST on July 26, 2019.**

**LOI submissions will be reviewed and applicant(s) meeting a threshold review will be invited to submit an application for a new project in the 2019 competition. Invited applicants must attend the HUD CoC NOFA Grantee Meeting on August 1. Details are posted:**

[https://www.mdhi.org/2019\\_coc\\_nofa\\_headquarters](https://www.mdhi.org/2019_coc_nofa_headquarters)