



## **JOB POSTING FOR SPANISH BILINGUAL LEGAL ADVOCATE**

**Safehouse Progressive Alliance for Nonviolence** is seeking a dynamic team member to work closely with and among other SPAN teammates in its quest to end interpersonal violence within its community. By asking to join SPAN, means that you are committed to working toward fulfilling this quest.

### **The Position**

The Spanish Bilingual Legal Advocate serves as a staff member at will of Safehouse Progressive Alliance for Nonviolence (SPAN). The Spanish Bilingual Legal Advocate is responsible for aiding in the development, management, implementation, and monitoring of legal advocacy services for survivors of intimate partner violence (IPV). The Spanish Bilingual Legal Advocate provides assistance, information, and support to survivors of IPV throughout their experience within the civil, criminal, and immigration legal systems. The Spanish Bilingual Legal Advocate's mission is to create better community and system responses to IPV and to support survivors through SPAN's Lawyers for Victims Program (LFVP).

### **Compensation**

This is a nonexempt, salaried position. The salary range is \$37,723 to \$39,195 annually, depending on experience, and includes our standard benefit package, including a medical plan, dental plan, retirement plan, holiday pay and paid time off, reduced rate Eco-Pass, and Employee Assistance Program. A \$100/month stipend for qualified Spanish bilingual teammates is offered for this position.

### **About You**

- ✚ You have progressive experience working with and advocating for victims of crime and marginalized populations.
- ✚ You've served as an advocate within civil, criminal, and immigration systems.
- ✚ You're a collaborator, and have experience advancing systems-based advocacy.
- ✚ You likely have experience with program management and development.
- ✚ You have excellent organizational and problem-solving skills, you can communicate with a variety of audiences, you appreciate the details, and you're organized.

### **A Day in the Life**

- ✚ Provide IPV survivors with immediate and ongoing bilingual support and assistance throughout civil and criminal proceedings and immigration processes.
- ✚ Manage SPAN's protection order clinics, ensuring IPV survivors receive advocacy at civil protection order hearings.
- ✚ Make referrals to LFVP attorneys for Permanent Protection Order hearings and advocate for clients throughout the LFVP process.
- ✚ Train, supervise, and support volunteers to staff protection order clinics to provide support for survivors accessing the legal system.

- ✚ Assist with trainings to community groups, law enforcement and justice system personnel, and other victim service providers, on legal advocacy, immigration issues, domestic violence dynamics, and social justice to improve system response for survivors, especially immigrant, limited English proficiency, QTBIPOC, and LGBTQI+ survivors.
- ✚ Collaborate with immigrant advocacy groups, legal advocacy organizations, other service provider agencies, and social justice groups to improve community awareness and response to IPV.

### **What You Bring to Us**

- ✚ A 4-year degree in Human Services, knowledge in a related field, or a combination of education and experience.
- ✚ A minimum of two years of progressive experience working with civil, criminal and immigration systems, and advocating for victims of crime and marginalized populations.
- ✚ Knowledge of issues related to IPV.
- ✚ Proven written and oral communication skills in Spanish.
- ✚ It will also help you to have experience providing project management.
- ✚ If you've made it to this bullet, you can guess that you need great computer skills including MS Office. You also need to produce and meet deadlines in our fast-paced and changing environment.
- ✚ The desire and ability to work hard, usually days, but nights and weekends if needed.

### **About Us**

Safehouse Progressive Alliance for Nonviolence (SPAN) is a human rights organization committed to ending violence against adults, youth, and children through support, advocacy, education, and community organizing. Operating since 1979, SPAN is the only organization serving Boulder, western Broomfield, smaller towns, and unincorporated Boulder County, designed to provide shelter and advocacy for victims of interpersonal violence. SPAN is dedicated to the promotion of social justice, diversity, equity, inclusivity, peace and non-violence for all individuals and their families.

### **SPAN Culture:**

SPAN team members are dedicated and work in a fast-paced environment with full days – including some evenings and weekends – yet remain committed to a healthy work/life balance. While SPAN expects work to be taken seriously, it also knows the importance of having fun and the value of enjoying the work.

### **SPAN's Organizational Goals:**

*Foster organizational excellence* – Provide meaningful and effective support and resources to adults, children, and youth impacted by interpersonal violence.

*Violence prevention initiatives* – Implement initiatives that promote safety, dignity, and liberation for all people.

*People Centric* – Engage team members, individuals, groups, policy makers, and the community at large in efforts that promote economic, racial, and social justice and an atmosphere where team members and clients are valued.

*Inclusive* – Team members are welcoming, inviting, authentic, outward-facing, and visible to all audiences, voices, and stories.

## Application Process

- ✚ We like to receive electronic applications but will accept applications by mail. Please submit a resume and cover letter to [hr@safehousealliance.org](mailto:hr@safehousealliance.org). You can also see open positions and apply through our website at [Employment Opportunities - Safehouse Progressive Alliance for Nonviolence \(safehousealliance.org\)](https://www.safehousealliance.org/employment-opportunities). Applications will be accepted until the position is filled, but priority consideration will be given to those received by October 13<sup>th</sup>, 2021.

## The Legal Stuff

- ✚ You need to be able to sit or stand for long periods each day. While not frequent, you need to reach for, move and/or 15 pounds and use your hands to finger, handle, or feel objects, tools, or controls, mobility to access a wide variety of meeting and settings, and to perform a variety of tasks that involve standing, walking/traversing, sitting, stooping, kneeling, bending, and twisting, occasionally climbing stairs or using an elevator, possibly reaching chest high and overhead for materials, with reasonable accommodation (we put it all in 1 sentence to may our legal team happy!).
- ✚ Ability to communicate adequately in person and by phone, in personal and group settings, and function with periodic distractions such as people, telephone calls, and noise.
- ✚ Ability to work with, and process information from, a variety of individuals and media (e.g., computers, projected images, printed materials).
- ✚ SPAN is committed to the principle of equal employment opportunity for all team members and to providing a work environment free from discrimination and harassment. All employment decisions at SPAN are based on business needs, job requirements, and individual applicant qualifications, without regard to race, color, religion, or belief, ancestry, age, sex (including pregnancy, sexual orientation, and gender identity), family or parental status, or any other status protected by law. SPAN will not tolerate discrimination or harassment based on any of these characteristics.